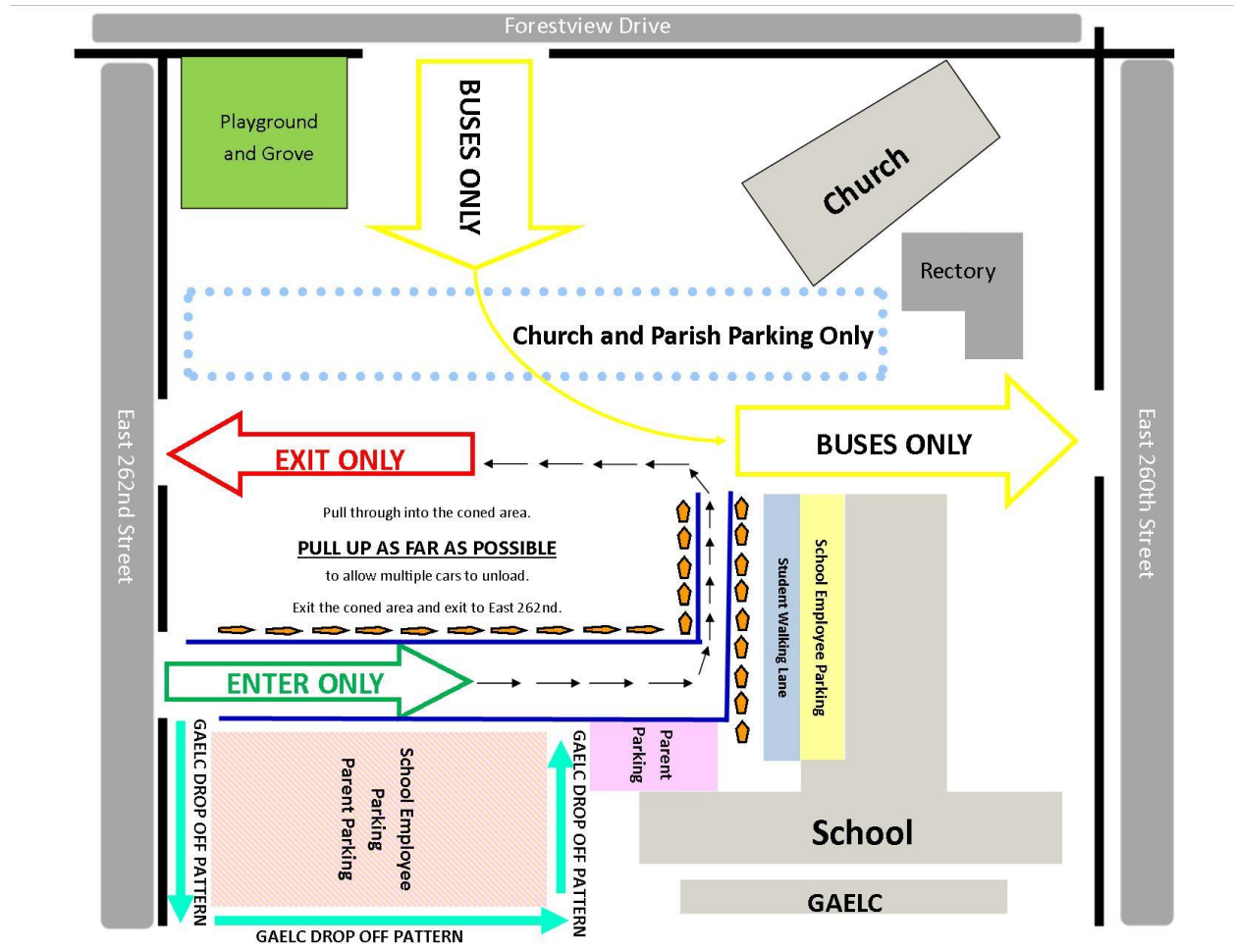


**ARRIVAL PROCEDURE FOR CAR RIDERS:** See Diagram\*

In the interest of our children's safety and due to the heavy volume of traffic and arrival of school busses, the following AM Arrival Procedure for car riders shall be followed:

1. Enter from East 262<sup>nd</sup> Street ONLY. Use the North drive ENTRANCE ONLY, **pull completely through into the coned drop-off lane**; let the children out and exit by the South drive EXIT ONLY to East 262<sup>nd</sup> Street. Please pull forward as far as you can in the drop-off zone to allow multiple cars to unload at the same time. **Students will be directed to enter one of three entrances to avoid over-crowding.**
2. Parents who find it necessary to keep their children in the car must park in the spaces on the right of the cones near the gym door entrance.
3. Please note: The Forestview Avenue entrance will no longer be used by the school community. Please do not enter or exit through this driveway. **Bus riders will enter through the south door.**
4. NO ONE MAY DRIVE THROUGH CONED AREAS.

\*\*\* No parent should get out of cars in the drop off lanes.\*\*\*



**DISMISSAL PROCEDURE FOR CAR RIDERS:** See Diagram\*

In the interest of the safety of all children, drivers shall strictly abide by the pick-up procedures.

1. All cars will enter the parking lot from the north driveway and park. If the driver needs to stay or go into the building, please park in the spaces to the north of the exit. If the driver is coming to pick up children, proceed to the parking area parallel to East 262<sup>nd</sup>, parking bumper to bumper - facing south toward the church. Drivers may then walk to the pick-up area to wait for children and then immediately return to their cars.
2. Aisles closer to East 262<sup>nd</sup> will be **designated for Upper and Middle School students**. Aisles closer to the school building will be **designated for Primary and Lower School students**. (See Diagram). **If you have children in multiple grades, park in the designated area of your youngest child.**
3. The north driveway will be closed at 2:00 PM.
4. **Car riders will be dismissed first. Bus riders will be dismissed next. Walkers will be the last to be dismissed.**
5. Cars will be dismissed by staff members at approximately 2:05 PM. **All cars will exit the 262<sup>nd</sup> street exit.** Be considerate and leave when exits open.
6. **Please note that the Euclid Police will ticket if cars park on Forestview or E. 262 for pick up.**

